

User Guide for Parents – Online Activity Registration



LEROY-OSTRANDER PUBLIC SCHOOL

1. Go to Leroy-Ostrander Activity Registration Homepage - <https://leroy-ar.rschoolday.com/>
2. Read the instructions and click the Athletic Team Registration Icon



3. Create an account or Login as a returning user. For returning users, proceed to step 7.

Registration | Login


New Users	Returning Users
<p>If you have NOT registered online before, or have not received your username and password, please click the button below to create your Account.</p> <p>Create New Account</p>	<p>If you have registered online before, please click the button below to Log in to your Account. This will pre-fill all of your information and allow you to register more quickly.</p> <p>Login to My Account</p>

4. **New USERS:** Enter your name, username & password and email address to create an account. Click on the I'm not a robot and wait for the green check to appear before clicking Sign Up
5. **Returning USERS:** Proceed to #7 below

Sign Up

Create New Account [I already have an account](#)

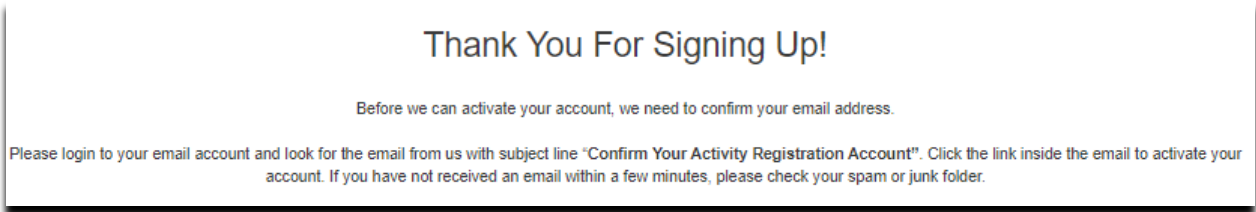
Parent/Guardian First Name*	Bianca		
Parent/Guardian Last Name*	Lopez		
Username*	blopez	Password*	*****
Email*	hello@mail.com		

I'm not a robot 

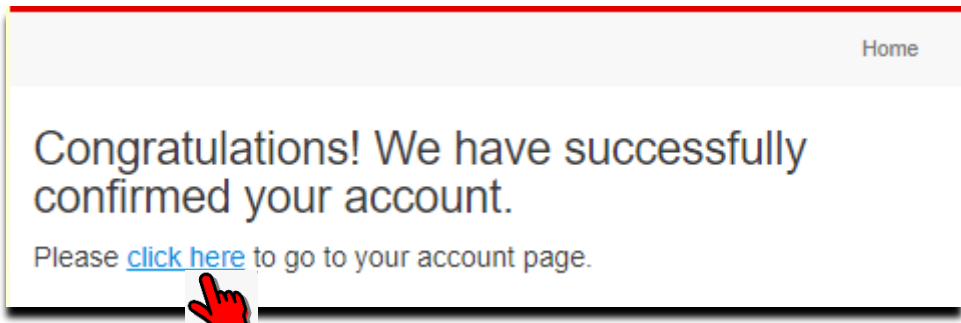
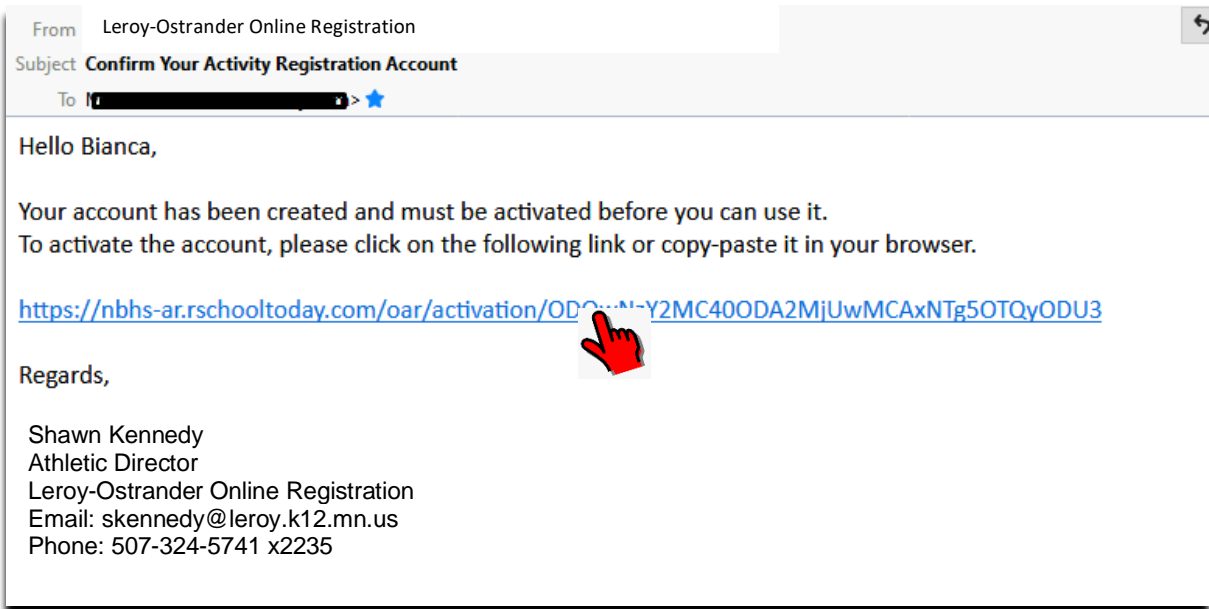
[Privacy - Terms](#)

[Sign Up](#)

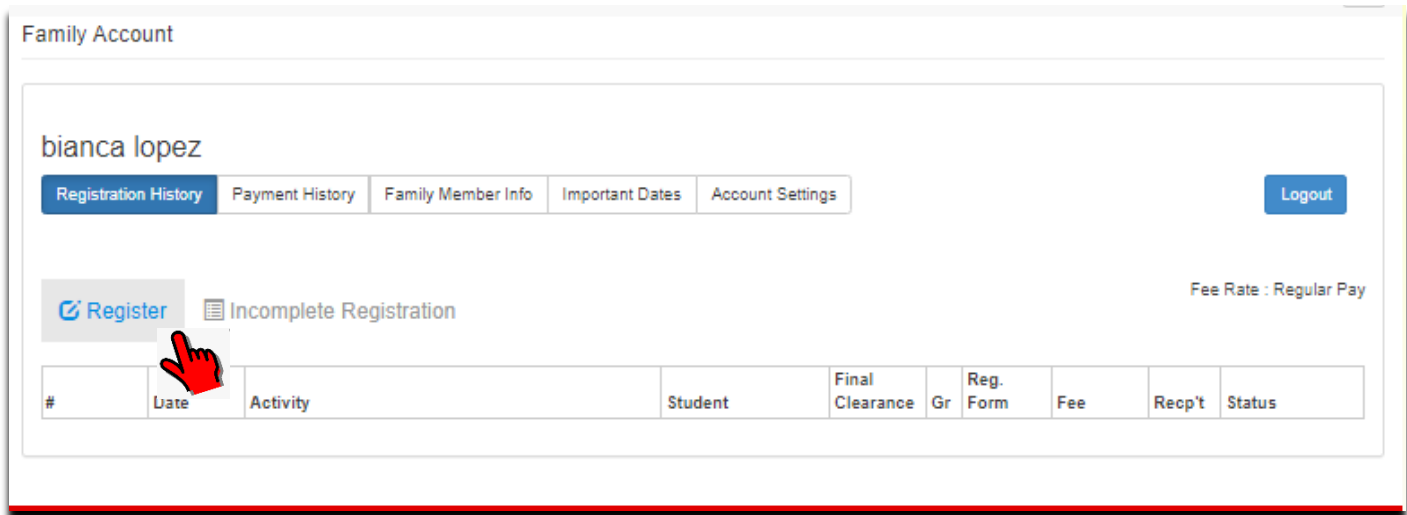
6. After clicking sign up, it will say that your account has been created and need to be activated



Please go to your mail inbox and click the **activation link**. If you can't find the email, check your spam folder or contact the school for further assistance.



7. You will be directed to your family account. Click the blue **REGISTER** link to start your registration.



8. Fill out the registration form and click Next Page at the bottom

LeRoy-Ostrander Public School Athletic Registration (2020-2021)

View Edit Webform Results

Step 1. Select Student
Step 2. Select Payment Amount
Step 3. Parent/Guardian Info
Step 4. Medical Information
Step 5. Policies & Agreements
Step 6. Others

Student Information

Student ID:
123211

First Name: *
Rafael

Last Name: *
Lopez

Middle Initial: *

9. Fields with asterisk(*) such as allergies / medical conditions are required. You may enter **N/A** if not applicable.

10. Page 5 – Read all acknowledgement and check all checkboxes. Sign the electronic signature then click Next.

Sign-Off Form

By clicking SUBMIT on this form, you authorize that you are the legal parent of the student named in this form and that you recognize that this is your legal and binding electronic signature and that any fraud or inaccuracy will void this student's eligibility.

Student/Athlete's Electronic Signature: *
Rafael Lopez

Parent/Guardian's Electronic Signature: *
Bianca Lopez

11. If you missed any required item, you will receive an error and the field will be highlighted in red.

12. Checkout page will give the details of the registration and sports selected. Click **Submit**.

FAMILY ACCOUNT LOGIN

You are logged-in as bianca in this form.

Click the Submit button below to complete the registration

REGISTRATION DETAIL


Lopez, Rafael	Activity Name Cheerleading Varsity
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<< Previous Submit

13. You have successfully submitted your registration!

The next page shows the list of sports you selected. You may click 'View My Account' to go back to your family account and registration history.

Lopez, Rafael	Activity Name Cheerleading Varsity
Print this Form	View My Account



Family Account page:

Bianca lopez

[Registration History](#) [Payment History](#) [Family Member Info](#) [Important Dates](#) [Account Settings](#) [Logout](#)

[Register -](#) [Incomplete Registration](#) Fee Rate : Regular Pay

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Fee	Recp't	Status
School Year 2020-2021									
6186-0520	5/19/2020	Cheerleading Varsity	Lopez, Rafael	Pending	11	View			

- If you want to add a sport, click the Register link and select the student name. All fields except Grade and Sport will be pre-filled with your previous answers. You may edit any answer as needed.
- If you want to register another child / student, click the Register link and select 'Register New Student'

Bianca lopez

[Registration History](#) [Payment History](#) [Family Member Info](#) [Important Dates](#) [Account Settings](#) [Logout](#)

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[Register Rafael Lopez](#)
[Register New Student](#)

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